Faculty Senate Meeting Minutes  
Southwest Tennessee Community College  
Faculty Lounge at the Union Campus.  
October 3, 2006

A. Call to Order and Roll Call  
The meeting was called to order at 3 p.m. by President Clark McKinney

The following Senators were present:  

The following Senators were absent:  
D. Branch, J. Spencer, T. Campbell, J. Stewart, T. Campbell, S Dunn, D. Boland, L. Jones

The following Senators sent Proxy  
Roma Magtoto, L. Reagan, Y. Jones

B. Reading and Approval of Minutes  
The minutes were approved as written.

C. Reports from Senate Officers and Senate Committees – Haley reported on the Filling of committees. All are complete with the exception of Faculty Evaluation.  

Clark reported the Grade Appeals Committee is working on two appeals. There were no other reports.

D. Vice President Tosh – Vice President Tosh gave a summary of the changes she Has made since she has been at the college: a new student orientation session (she wants to make faculty advising just that and no counseling)and a new student welcome on both campuses with the Deans among others.

August 17 of last year was purge date and the second drop was the Tuesday before late registration. Over 500 were dropped on the 14th day. This year the payment date was moved back to July and then 2500 were purged. They then had a month to get their affairs in order and this improved our drop rate. Three more times a purge occurred. They continued to call students and by the Thursday before classes began they dropped 500 students. These students were the ones the Senate was concerned about. They continued to register students into the second week of classes but only for those classes that have not met. Steve Haley mentioned that he was asked by his department head to add a student nearly three weeks after class began and she said she would look into it.
They are telling students it is their responsibility to have books for all classes. Tamara asked her to request emails be sent to instructors notifying them of the reason for adding students and she agreed. Bill Turner asked her about LDA’s and she responded that by purging early we were getting a more stable student body. Vice President Tosh was not aware of the agreement with Dr. Miller made over a year ago that no students would be added to any classes after registration ended.

She also said that advisors would be moved on Union Campus to M Bldg and plans to move the Bursar there in the future. They will also consolidate on the Macon Campus. Advisors will rotate campuses in the future. She said that students will be purged from all classes even if they paid for only one.

E. Old Business
Clark addressed Tamara’s concern that making an appointment with Paul Thomas Been problematic. Clark declared that as of now her ad hoc committee is inactive. Clark reported that regarding Doug Smith’s concern about Macon parking he had Met with the Campus Police and they are ticketing students on lakefront parking Areas. No student workers are issued parking decals.

Regarding the calendar issues he spoke with the calendar committee and the Spring break is a TBR date.

He will raise the late graduation date with Dr. Miller. Lee Smart moved we request the date be moved earlier and that the Senior Staff should be consulted. Tamara seconded and the motion passed.

F. New Business
Leslie asked for clarification on out of state travel. Lilliette suggested we report on this at next meeting. Questions were raised about a dean who may have acted unprofessionally regarding this matter and Clark said he would raise the issue with Dr. Miller.

Lilliette moved we look at the By Laws of the Senate and name a subcommittee to revise the constitution as needed. Lee Smart seconded and the motion passed. Lilliette will chair with Lee Smart, Bill Turner, Joyce Johnson, and Tamara McColgan as members.

G. Adjournment
The meeting was adjourned at 4:25.

*Senate Sharepoint Web Site:  http://internal.southwest.tn.edu/fac-senate/*
2006-2007 Senate
President: Clark McKinney cmckinney 4574____

Division Senators:
Division Senators of Liberal Studies and Education - Five Seats.
(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)
Mary Ann Bodayla (1yr) mbodayla Social Behav. Sci./Crim. Just. 5197____
Doug Branch (1yr) dbranch Fine Arts/Lang. and Lit. 4483____
Lilliette Smith (1yr) ljsmith Social Behav. Sci./Crim. Just. 4125____
Jim Jongewaard (2yrs) jjongewaard Education 5833____
Stacey Johnson (2yrs) smjohnson4 Fine Arts/Lang. and Lit. 4602____

Division Senators of Business, Career Studies and Technology - Five Seats.
(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)
Jerry Redmond (1yr) jredmond Information Tech., Graph. Arts. 4410____
Gary Spencer (1yr) gspencer Engineering Tech. 4404____
Jeffrey Steward (1yr) jstewart Indus & Environ Technologies 4665____
Lee Smart (2yrs) lsmart Accountancy/ Office Adm. 5076____

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.
(Nursing, Mathematics, Natural Sciences, Allied Health)
Bill Turner (1yr) wturner Mathematics 6023____
Doug Smith (2yrs) dsmith Natural Sciences 4128____
Shirley Brown (2yrs) sbrown Nursing 5425____
Roma Magtoto (1yr) rmagtoto Nursing 5435____

Department Senators:
Division: Business, Career Studies & Tech.
Departments:
  a. Business Administration/Accountancy and Paralegal Studies
  b. Office Administration/Information Technologies and Hospitality Mgt.
  c. Engineering Technologies
  d. Industrial & Environmental Technologies

Leslie Peeples (1yr) lpeeples Off Adm/Info Tech & Hosp. Mgt. 4006____
Lillie Lewis (1yr) llewis Accountancy 4547____
Lisa Jones (1yr) lgjones Engineering Tech. 4983____
Carl Wagner (1yr) cwagner Industrial and Environ. Tech. 4160____

Division: Liberal Studies & Education
Departments:
a. Developmental Studies
b. Fine Arts, Languages, and Literature
c. Education
d. Social & Behavioral Science/ Criminal Justice

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"Senators are exempt from serving on other standing committees."