A. Call to Order and Roll Call
   The Senate was called to order at 3:00 P.M., May 6.

   The following Senators were present for roll call:

   The following Senators were absent for roll call:
   L. Smith, M. Moses, G. Spencer, D. Railston, B. Abernathy-Phillips, D. Brace, and C. Wagner

   The following Senator submitted a proxy:
   D. Branch proxy to S. Park, T. Blankenbeckler proxy to J. Redmond, B. Turner proxy to S. Park, G. Foon proxy to L. Pope, T. McColgan proxy to S. Park

B. Reading and Approval of Minutes
   The Senate approved the April 29 minutes as read.

C. Reports from Senate Officers and Senate Committees
   1. Curriculum Committee (C. McKinney)
      C. McKinney provided the Senators with a list of courses discussed at the curriculum committee meeting. Courses recommended for termination included MGMT 2030, MRCH 1470, MRCH 1700, MRCH 2010, MRCH 2700, MRCH 2720, ENGL 2150, AND ENGL 2420. Recommended for provisional approval were ITEC 2341, MUS 1610, PHED 1580, AND PHED 1585.

   2. S. Haley asked all Senators to remind their department members to sign up for one of the committees.

D. Unfinished Business
   1. Status of Concerns About Middle College High School
      Senators reported the results of the poll of department members with regard to the resolution calling for the removal of MCHS. 111 were in favor of the resolution, 6 against, and 11 unsure. The Senate voted unanimously to approve the resolution. S. Haley stressed that faculty members need to file a formal incident report for every incident.

   2. Status of Cell-Phone Motion
      S. Haley reported that Dr. Miller would like a stronger statement on cell phone usage from the Senate. The Senate took no further action on this issue.

   3. Status of Constitution
      S. Haley reported that Dr. Essex was adamant that the second paragraph under Article II of the constitution on page 1 state President or designee and that on page 6 in Article XIV the word “approval” be used rather than concurrence. J. Pritchard moved that the Senate keep the current changes of President or designee on page 1 and concurrence on p. 6. The motion was seconded but failed. L. Pope moved that the Senate accept the changes to President or designee and approval rather than concurrence. The motion was seconded and passed. M. Pratt moved that the Senate approve the constitution as changed. The motion was seconded. Motion passed. The faculty will vote on the constitution in the fall using the electronic voting system.

   4. Status of Evaluation of Department Heads and Department Head Training
      S. Haley reported that evaluation of department head will begin in the fall. It is being organized now. Department heads will be trained in an attempt to equalize the rating system of faculty evaluations.
5. Status of Engineering Faculty
Haley said that the Provost is going to go to the Engineering faculty with a proposal with regard to tenure track positions.

6. Status of Faculty Evaluation Instrument
M. Pratt stated that in the fall department meetings everyone should take a hard look at the percentages the department has set to see if they need to be changed. Concern was expressed about the limit on points for serving on committees. Senators should email M. Pratt with any other concerns within a few days.

7. Status of 12-Month Contract Study
The subcommittee is in the process of developing a survey of all 12-month contract people to see what effect any type of incentive or inducement would have with regard to retirement or moving to a 9-month contract. The situation is being complicated by the two lawsuits which have been filed with regard to this issue.

E. New Business
1. Admissions and Records
Teresa Jones and a group from the Admissions and Records office attended the Senate meeting to discuss strategies for improving services. She stated that they are having a particular problem with students who continue to attend classes after they have been purged and expect to earn a grade for the class. Students should not be allowed to attend class after they have been purged and should have a form from the Admissions and Records office to show they have been reinstated.

   The issue of delays in analyzing transcripts was discussed. Ms. Jones stated that they are trying for a 48-hour window, but this is not always possible.

F. Adjournment
The Senate moved to adjourn at 4:50 P.M. The next Senate meeting will probably be the first week in September although no date was set at this time. The Senate will not meet over the summer unless it becomes necessary.

Southwest Senators and Senate Committees
September Roll Sheet
2003-2004 Senate
President: Steve Haley  shaley  5635

Division Senators:
Division Senators of Liberal Studies and Education - Five Seats.
(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

Mary Ann Bodayla (2yrs) mbodayla Social Behav. Sci./Crim. Just.  5197_______
Doug Branch (2yrs) dbranch Fine Arts/Lang. and Lit.  4483_______
Lilliette Smith (2yrs) ljsmith Social Behav. Sci./Crim. Just.  4125_______
Clark McKinney (1yr) cmckinney Social Behav. Sci./Crim. Just.  4574_______
Mark Moses (1yr) mmoses Developmental Studies  4434_______

Division Senators of Business, Career Studies and Technology - Five Seats.
(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (2yrs) jredmond Information Tech., Graph. Arts.  4410_______
Gary Spencer (2yrs) gspencer Engineering Tech.  4404_______
Dale Railston (2yrs) drailston Indus & Environ Technologies  4152_______
Bettie Abernathy-Phillips (1yr)  baphillips  Business Adm. & Paralegal Stu  4691
Todd Blankenbeckler (1yr)  tblankenbeck  Information Tech., Graph. Arts  4677

**Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.**
(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (2yr)  wturner  Mathematics  6023
David Brace (2yr)  dbrace  Allied Health  5405
Gerald Foon (1yr)  gfoon  Allied Health  5412
Lynda Miller (1yr)  lmiller  Natural Sciences  4447

**Department Senators:**

**Division: Business, Career Studies & Tech.**

- a. Accountancy, Office Admin. & Career Studies
- b. Administration & Paralegal Studies
- c. Info. Tech. & Graphic Arts Tech.
- d. Engineering Technologies
- e. Indus & Environ Technologies

Sheridan Park (2yr)  spark  Accountancy/ Office Adm.  4682
Cristy Crabtree (2yr)  ccrabtree  Business Adm. and Paralegal St.  4668
Roger Schlichter (1yr)  rschlichter  Information Tech./Graphic Arts  4144
Max Cutler (2yr)  mcutler  Engineering Tech.  4166
Carl Wagner (2yr)  cwagner  Industrial and Environ. Tech.  4160

**Division: Liberal Studies & Education**

- a. Developmental Studies
- b. Fine Arts, Languages, and Literature
- c. Education
- d. Social & Behavioral Science/ Criminal Justice

Mickey Beloate (1yr)  mbeloate  Developmental Studies  6015
John Pritchard (1yr)  jpritchard  Fine Arts/Language and Literature  5645
Lafayette Gatewood (1yr)  lgateway  Education.  5147
Mary Pratt (1yr)  mpratt  Social Behav. Sci./Crim. Just  6056

**Division: Math, Natural Sciences & Health Sciences**

- a. Mathematics
- b. Natural Sciences
- c. Nursing
- d. Allied Health

Tamara McColgan (2yr)  tmccolgan  Mathematics  5530
Bob Drake (2yr)  bdrake  Natural Sciences  4501
Loretta Regan (2yr)  lregan  Nursing  5447
Linda Pope (1yr)  lpope  Allied Health  5056

- Senators are exempt from serving on other standing committees.
Membership of Faculty Senate Committees for 2003-2004

ACADEMIC MATTERS:  Sarah Dunn, Carl Swoboda, Patsy Fancher, Ron Gephart, Leslie Peeples, Sarah Warrington, Clarence Christian, Lillie M. Jackson, Pat Keene

GRADE APPEALS:  Sandy Shaw (Chair), Mary Vines, Virginia Melvin, Steve Katz, Sharron Smith, Larry Butts, Dewey Syker, Karen Webb (alternate).

FACULTY HANDBOOK:  to be appointed;

FACULTY DEVELOPMENT AND EVALUATION:  Linda Lipinski (Assist. Chair), Georgia Whaley, Darius Wilson, Jane Santi, Vicki Robertson (Chair), Mary Pratt, Thurston Shrader, Janice Van Dyke, Donna Toole, Kathy Singleton, Evelyn Little;

FACULTY WELFARE:  to be appointed;

(AD HOC) SENATE SCHOLARSHIP COMMITTEE:  to be appointed;

ELECTION COMMITTEE:  to be appointed;

The following are College Standing Committees with specific Senate Relationships:  (See Constitution.)

CURRICULUM COMMITTEE:  liaison to be appointed;

PROMOTION AND TENURE COMMITTEE:  to be appointed during the fall;

READMISSION APPEALS:  to be appointed;